



ANDERIDA ADOLESCENT CARE

STUDENT SOCIAL WORKER PLACEMENT PROCEDURE

Anderida Adolescent Care offers a supportive learning environment for students undertaking a qualification in social work. Students can experience a range of professional opportunities in all aspects of child support, care planning and behaviour management. This policy is designed to provide guidance to Anderida and students undertaking practice placements within the organisation:

- Potential placements must undertake an individual interview with Anderida managers to ensure the suitability of the placement prior to a placement offer.
- Due to the nature of the work, Anderida cannot accept students under the age of 21.
- All candidates will be vetted in full, in line with Anderida safe recruiting policies.
- Copies of documents relating to recruitment, including references and DBS, will be kept on file at Anderida head office.
- Candidates will be expected to complete a full induction.
- Candidates will be offered additional training opportunities in line with the organisation's training programme.
- Hours will be negotiated directly with the candidate but must take account of the home's practice and needs of the young people.
- Anderida will endeavour to provide learning opportunities in line with the national occupational standards for BA/MA social work programmes.
- Social Work students are expected to support the smooth running and administration of the homes and provide direct support for young people when appropriate.
- Students are not permitted to lone work with young people and will supplement, **not replace**, the required staffing ratio for that day.
- Students will conduct themselves at all times in line with Anderida policies and procedures.
- Students will be provided with monthly internal supervision from a suitably placed member of the management team and external supervision will be provided by a practice placement supervisor. The supervisor will need to be allocated by the placing university.
- Concerns in relation to the organisation should be raised in the first instance with the supervisor/home manager or practice placement supervisor. If these concerns are not able to be resolved, candidates may access the Anderida complaints procedure.
- Particular attention must be paid to safeguarding and whistleblowing procedures and the guidance followed within these in all relevant situations.

Supporting policies:

- Safeguarding
- DBS
- Complaints and whistle blowing
- Supervision
- Staff conduct