



ANDERIDA ADOLESCENT CARE

QUALITY ASSURANCE & MONITORING PLACEMENTS POLICY

In order to ensure that our service is of high quality, continuously improving, and that placements are thoroughly monitored and managed in an efficient child focused manner, the following processes apply:

- Notification forms completed and sent to OFSTED (as appropriate) and social worker on completion
- Regulation 44 reports – completed on a monthly basis by an independent inspector
- Regulation 45 reports – A monthly evaluation review is completed by the manager/deputy to contribute to the overall review that is sent to Ofsted on a 6-monthly basis by the home's manager
- Practice Journals – completed by the home's manager, staff members and young people annually as part of appraisal and PDP.
- Inspections from Ofsted twice a year, except where homes have an outstanding or good rating, in which case the inspection will be annually
- Local Authority Tendering Requirement's
- Local Authority monitoring visits
- Questionnaires are circulated for parents, significant others and social workers every 3 months.
- Visits from social workers take place every 6 weeks
- Every six months, reviews of each individual young person take place using the CHAT system and these reports are forwarded to the relevant Local Authority, the scoring system will be used monthly to contribute to this
- Incident reports are forwarded to the placing Social Worker, placements teams and Independent Reviewing Officer
- Visitor's feedback forms
- Staff annual general meeting
- Monthly staff meetings
- Monthly supervisions
- LAC reviews every six months
- Annual appraisals

This is not an exhaustive list and it is an evolving policy. Directors and managers evaluate the information collected from the quality assurance and monitoring methods detailed above and use the findings in order to improve and develop the service provision.